

## **List of documents to be provided by a registrar for signing a .MOSCOW and .MOCKBA Registry-Registrar Agreement**

1. Before signing the Agreement, a registrar must provide the following documents (copies are allowed, including scanned copies sent at [accreditation@faitid.org](mailto:accreditation@faitid.org)):

For residents of the Russian Federation:

- Certificate of state registration of a legal entity (OGRN certificate)
- Certificate of registration with the tax authorities (INN certificate)
- A power of attorney or an order confirming the signing powers of an authorized person (if the Agreement is to be signed not by a sole executive body)
- Corporate Charter if the Agreement is to be signed by a sole executive body If other above mentioned documents are provided, there is no need to provide the Corporate Charter at this stage.

For non-residents of the Russian Federation:

- Certificate of legal entity registration issued by a competent authority.
- A power of attorney or an order confirming the signing powers of an authorized person (if the Agreement is to be signed not by a sole executive body)
- Corporate Charter / Articles of Association / By-Laws if the Agreement is to be signed by a sole executive body If other above mentioned documents are provided, there is no need to provide the Corporate Charter / Articles of Association / By-Laws at this stage.

2. Registrar must provide certified copies\* of the following documents within one month after signing the Agreement:

For residents of the Russian Federation:

- Corporate Charter if not provided earlier before the signing of the Agreement
- Document confirming registrar's liability insurance (insurance policy, insurance certificate, insurance agreement). Insurance amount must meet the requirements of the Agreement (limit of liability of at least fifteen million (15,000,000) Russian rubles or five hundred thousand (500,000) US dollars)
- Extract from the Uniform State Register of Legal Entities, issued no later than 90 days prior to its submission
- Balance sheet or income statement (optional)
- Certified copies of documents listed in clause 1 above.

For non-residents of the Russian Federation:

- Corporate Charter / Articles of Association / By-Laws if not provided earlier before the signing of the Agreement
- Document confirming registrar's liability insurance (insurance policy, insurance certificate, insurance agreement). Insurance amount must meet the requirements of the Agreement (limit of liability of at least fifteen million (15,000,000) Russian rubles or five hundred thousand (500,000) US dollars)
- Extract from the commercial register, issued no later than 90 days prior to its submission
- Certificate of Good Standing
- Balance sheet or income statement (optional)

- Certified copies of documents listed in clause 1 above.
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\* Copies of documents certified by a signature of an authorized person and the company's corporate seal. If there are more than two (2) pages, they must be sewn together and numbered. On the last page there must be a sticker on the sewing with the indication of the number of pages, signature of an authorized person and the company's seal. Documents may be sent using postal service or handed personally in FAITID office.